

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
OCTOBER 29 – NOVEMBER 2, 2018**

MONDAY, OCTOBER 29, 2018

(No Meetings)

TUESDAY, OCTOBER 30, 2018

(No Meetings)

WEDNESDAY, OCTOBER 31, 2018

***9:00 a.m.**

BOARD OF SUPERVISORS BUDGET MEETING

**Legislative Room 203, City Hall
100 N. Jefferson Street**



THURSDAY, NOVEMBER 1, 2018

(No Meetings)

FRIDAY, NOVEMBER 2, 2018

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the budget and regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, October 31, 2018 at 9:00 a.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of October 17, 2018.**
4. **Announcements of Supervisors.**
5. **Presentation of Communications for Consideration:**
 - a. Late Communications.
6. **Appointments by County Board Chair and County Executive: (None)**
7. **Reports by:**
 - a. County Executive.
 - b. County Board Chair.
8. **Other Reports: (None)**

9. Comments from the Public – Budgetary Items:

- a. State name and address for the record.
- b. Comments will be limited to five minutes.
- c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.

**** Non-Budgetary Items ****

10. STANDING COMMITTEE REPORTS:

a) **Report of Administration Committee of October 10, 2018 – Non budget items taken up at the October 17th County Board meeting.**

b) **Report of Education & Recreation Committee of October 11, 2018 – No non-budget items.**

c) **Report of Executive Committee of October 22, 2018:**

1. Review Minutes of:
 - a. Benefits Advisory Committee (September 13, 2018). Receive and place on file.
2. Communication from Supervisor Lefebvre re: The Brown County Board needs to do a five year plan regarding budgets. The County needs to set and prioritize which department needs more attention (money and staff) – 1 to 10 (department ranked) on this need. This way we will know what department needs will be in the future with department moving up and down on the scale. Receive and place on file.
3. Communication from Supervisor Brusky re: That the Brown County Board of Supervisors send a resolution to state legislators requesting adequate funding for assistant district attorneys through legislation or budgeting actions with specific reference to the adverse situation in Brown County. To refer to December Executive Committee meeting as a companion piece to the Public Defender resolution.
4. An Ordinance to Amend Chapter 2 (County Board of Supervisors) of the Brown County Code of Ordinances by Amending Section 2.14(17) (Regarding Reconsideration). To refer to December Executive Committee meeting. See Resolutions & Ordinances.
5. Internal Auditor. *No report; no action taken.*
6. Human Resources Report. *No report; no action taken.*
7. Department of Administration Report. *No report; no action taken.*
8. County Executive Report. *No report; no action taken.*

d) **Report of Human Services Committee of October 16, 2018:**

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County Board of April 26, 2018 and May 24, 2018.
 - b. Aging & Disability Resource Center Board of Director's Meeting of July 12, 2018.
 - c. Mental Health Treatment Subcommittee of August 22, 2018.
 - i. To suspend the rules to take Items 1a, b and c together.
 - ii. To approve Items 1a, b & c.
2. Communication from Supervisor Brusky re: I request that the Brown County Board of Supervisors send a Resolution to State Legislators requesting a \$30 million annual increase in the Children and Family Aids allocation due to the ongoing child welfare crisis. To amend the third paragraph of the second page of the resolution by replacing Wisconsin Counties Association with Brown County Board of Supervisors.
3. Wind Turbine Update - Receive new information – Standing Item. Receive and place on file.

4. Human Svcs Dept. - Budget Adjustment Request (18-113): Any increase in expenses with an offsetting increase in revenue. To approve.
5. Human Svcs Dept. - Executive Director's Report. Receive and place on file.
6. Human Svcs Dept. - Financial Report for Community Treatment Center and Community Services. Receive and place on file.
7. Human Svcs Dept. - Statistical Reports.
 - a) Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. CTC Double Shifts (August & September 2018).
 - b) Child Protection – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.
 - i. To suspend the rules to take Items 7ai, aii, aiii, b & c together.
 - ii. Receive and place on file Items 7ai, aii, aiii, b & c.
8. Human Svcs Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contract. To approve.
9. Audit of bills. To acknowledge receipt of the bills.

e) Report of Planning, Development and Transportation Committee of October 9, 2018:

1. Consent Agenda - Board of Adjustments Minutes of September 24, 2018. To approve.
2. Airport - Director's Report. Receive and place on file.
3. Planning Commission - Budget Adjustment Request (18-108): Any allocation from a department's fund balance. To approve.
- ~~4. Planning Commission - Discussion and Action regarding the Brown County Farmland Preservation Plan Amendment. To strike non-budget Item 4 off the agenda.~~
5. Planning Commission - Resolution Authorizing Submittal of an Application for the Community Development Block Grant – Emergency Assistance Housing Program for Small Cities. To approve. See Resolutions & Ordinances.
6. UW-Extension - Director's Report. *No report; no action taken.*
7. Public Works - Summary of Operations. Receive and place on file.
8. Public Works - Director's Report. Receive and place on file.
9. Port & Resource Recovery - South Landfill Response Plan Results. Receive and place on file.
10. Port & Resource Recovery - Director's Report. Receive and place on file.
11. Acknowledging the bills. To acknowledge receipt of the bills.

ei) Report of Land Conservation Subcommittee of October 9, 2018– No non-budget items.

f) Report of Public Safety Committee of October 17, 2018 – Referred back from October 31, 2018 County Board meeting.

1. Clerk of Courts - Budget Status Financial Report for August 2018 (Unaudited). Receive and place on file.
2. Emergency Management – Budget Status Financial Report for August 2018 (Unaudited). Receive and place on file.
3. Circuit Court, Commissioners, Probate - Budget Status Financial Report for August 2018 (Unaudited). Receive and place on file.
4. Circuit Court, Commissioners, Probate - Budget Adjustment Request (18-105): Reallocation between two or more departments, regardless of amount. To approve.
5. Public Safety Communications - Budget Status Financial Report for August 2018 (Unaudited). Receive and place on file.
6. Public Safety Communications - Budget Adjustment Request (18-104): Any allocation from the County's General Fund. To approve.
7. Medical Examiner - Budget Status Financial Report for August 2018 (Unaudited). Receive and place on file.

8. Medical Examiner Activity Spreadsheet. Receive and place on file.
9. Resolution Regarding Changes to the Medical Examiner Department Table of Organization. To approve. See Resolutions & Ordinances.
10. Medical Examiner's Report. Receive and place on file.
11. Sheriff - Budget Status Financial Report for August 2018 (Unaudited). Receive and place on file.
12. Sheriff - Key Factor Report through September 2018. Receive and place on file.
13. Sheriff - Budget Adjustment Request (18-103): Any increase in expenses with an offsetting increase in revenue. To approve.
14. Sheriff's Report. *No report; no action taken.*
15. Communication from Supervisor Brusky re: That the Brown County resolution establishing a Criminal Justice Coordinating Board be amended to add a Treatment Court Judge as a voting member. To send to Judge Atkinson and hold until this Committee receives a recommendation.
16. Communication from Supervisors Brusky and Schadewald re: This is our request to form a Criminal Justice System Efficiency Improvement Work Group. This multi-function team would seek to identify opportunities to increase the justice system's operational efficiency and recommend specific actions to contain the growth and/or reduce the system's operating costs. *Motion to refer to Criminal Justice Coordinating Board to bring back a report at the October Public Safety meeting regarding the System Efficiency Improvement Work Group.* To hold for one month.
17. Review Minutes of:
 - a. Local Emergency Planning Committee – LEPC (July 10, 2018 and September 11, 2018). Receive and place on file.
18. Audit of bills. To acknowledge receipt of the bills.

11. RESOLUTIONS & ORDINANCES:

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Planning, Development & Transportation Committee

- b. Resolution Authorizing Submittal of an Application for the Community Development Block Grant – Emergency Assistance Housing Program for Small Cities. Motion at PD&T: To approve.

Public Safety Committee

- c. Resolution Regarding Changes to the Medical Examiner Department Table of Organization. Motion at Public Safety: To approve; Motion at October 17th County Board: Hold until October 31st County Board meeting.

**** 2019 BUDGET REVIEW ** - COMMITTEE OF THE WHOLE**

12. REVIEW OF 2019 BUDGET & BUDGET RECOMMENDATIONS BY STANDING COMMITTEES:

a) Report of Administration Committee of October 10, 2018 (budget items).

1. COUNTY TREASURER – Review of 2019 Department Budget. To approve the Treasurer's budget.
2. CHILD SUPPORT – Review of 2019 Department Budget. To approve the Child Support budget.
 - a. Resolution Regarding the Deletion of the Child Support Specialist-Enforcement in the Child Support Department Table of Organization. To approve. See Resolutions & Ordinances.
 - b. Resolution Regarding the Addition of a Child Support Specialist-Employment within the Child Support Department Table of Organization. To approve. See Resolutions & Ordinances.
3. COUNTY CLERK – Review of 2019 Department Budget. To approve the County Clerk budget.

- a. Resolution Regarding an Increase to LTE Election Help-Canvasser Wages for the County Clerk's Department Table of Organization. To approve. See Resolutions & Ordinances.
4. CORPORATION COUNSEL – Review of 2019 Department Budget. To approve Corporation Counsel budget.
5. TECHNOLOGY SERVICES – Review of 2019 Department Budget. To approve the Technology Services budget.
 - a. Resolution Regarding a Change to the Department of Technology Services Table of Organization – Enterprise System Analyst II. To approve. See Resolutions & Ordinances.
6. HUMAN RESOURCES – Review of 2019 Department Budget. To approve the Human Resources budget.
 - a. Resolution Establishing the Salary of the Brown County Executive (An Elected Official). To increase the County Executive's salary by 2.25% each year resulting in approximately \$93,779 for 2019; \$95,889 for 2020; \$98,046 for 2021; and \$100,252 for 2022. See Resolutions & Ordinances.
 - b. Resolution Authorizing Use of General Fund for Employee Wage Adjustments. To recommend to the Executive Committee for approval. See Resolutions & Ordinances.
7. DEPT. OF ADMINISTRATION – Review of 2019 Department Budget. To approve the Dept. of Administration budget.
8. Year 2019 Non-Division Budgets Review - Capital Projects. To suspend the rules to take 8, 9 & 10 together. See Item 10.
9. Year 2019 Non-Division Budgets Review - Debt Service. See Item 10.
10. Year 2019 Non-Division Budgets Review - Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds. To forward to Executive Committee.

b) Report of Education & Recreation Committee of October 11, 2018 (budget items).

1. GOLF COURSE – Review of 2019 Department Budget. To approve the 2019 Golf Course budget.
2. LIBRARY – Review of 2019 Department Budget. To approve the 2019 Library budget.
3. MUSEUM - Review of 2019 Department Budget. To approve the 2019 Museum budget.
4. ZOO – Review of 2019 Department Budget. To approve the 2019 Zoo budget.
 - a. Resolution Regarding a Change to the NEW Zoo Table of Organization – Zoo Educator. To approve. See Resolutions & Ordinances.
 - b. Resolution Regarding Husbandry Assistant for the NEW Zoo Table of Organization. To approve. See Resolutions & Ordinances.
 - c. Resolution Regarding a Change to the Account Clerk Position in the NEW Zoo Table of Organization. To approve. See Resolutions & Ordinances.
5. PARK DEPARTMENT – Review of 2019 Department Budget. To approve the 2019 Parks budget.
6. Resolution Regarding Changes to the Parks Department Table of Organization. To approve. See Resolutions & Ordinances.

c) Report of Executive Committee of October 22, 2018 (budget items).

1. Board of Supervisors - Review of 2019 Department Budget. To approve Board of Supervisors 2019 budget.
2. County Executive – Review of 2019 Department Budget. To approve the County Executive 2019 budget.
3. Capital Projects.
Motion by Supervisor:
 - i. To change the timing of funding for the following projects: Change Project #21 Parks Reforestation Camp Campground from \$20,000 to \$320,000 and change Project #24 Brown County Expo Hall Maintenance from \$500,000 to \$200,000, with the following request for the 5 Year Capital Improvement Plan: In 2020, change Brown County Expo Hall Maintenance from \$500,000 to \$200,000, and change Parks Reforestation Camp Campground in 2020 from \$0 to \$300,000; in 2022, change Brown County Expo Hall

Maintenance from \$3,000,000 to \$3,600,000 and change Parks Reforestation Camp Campground in 2020 from \$600,000 to \$0.

- ii. To approve 2019 Capital Projects.
4. Debt Service.
 - i. To amend Page 305 of the Budget Book (Outstanding Indebtedness) to include a chart showing Debt Payments an Outstanding Debt as presented.
 - ii. To approve 2019 Debt Service
5. Taxes, Special Revenues and Certain Internal Service Funds. To approve 2019 Taxes, Special Revenues and Certain Internal Service Funds.
6. Resolution Authorizing Use of General Fund for Employee Wage Adjustments.
 - i. To amend the title of the Resolution to *Resolution Authorizing Use of General Revenue for Employee Wage Adjustments.*
 - ii. To approve as amended.
 - iii. To amend the resolution as follows: strike the words *and whose salaries are not redlined* in the second whereas; strike the words *and whose salaries are not redlined* in the now, therefore be it resolved paragraph; and strike the words *for the purpose of cost of living adjustment, and in the be it further resolved paragraph.*
 - iv. To approve as amended 5 to 2. See Resolutions & Ordinances.
7. Resolution Approving Changes to the Brown County Health Insurance Plan During the 2019 Calendar Year.
 - i. To approve.
 - ii. To suspend the rules to take Items 8 – 16 and Items 18 – 34 together.
 - iii. To approve Items 8 – 11, 13 – 16 and 18 – 34.
8. Resolution Regarding the Deletion of the Child Support Specialist-Enforcement in the Child Support Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
9. Resolution Regarding the Addition of a Child Support Specialist-Employment within the Child Support Department Table of Organization. *See action at Item 7. See Resolutions and Ordinances.*
10. Resolution Regarding an Increase to LTE Election Help-Canvasser Wages for the County Clerk's Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
11. Resolution Regarding a Change to the Department of Technology Services Table of Organization – Enterprise System Analyst II. *See action at Item 7 above. See Resolutions & Ordinances.*
12. Resolution Establishing the Salary of the Brown County Executive (An Elected Official). *Motion at 10/10/18 Admin Cmte: To increase the County Executive's by 2.25% each year resulting in approximately \$93,779 for 2019; \$95,889 for 2020; \$98,046 for 2021; and \$100,252 for 2022. To approve as presented. See Resolutions & Ordinances.*
13. Resolution Regarding a Change to the NEW Zoo Table of Organization – Zoo Educator. *See action at Item 7 above. See Resolutions & Ordinances.*
14. Resolution Regarding Husbandry Assistant for the NEW Zoo Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
15. Resolution Regarding a Change to the Account Clerk Position in the NEW Zoo Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
16. Resolution Regarding Changes to the Parks Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
17. Resolution Regarding Adding One .40 FTE Administrative Assistant to the County Board Table of Organization. To approve. *See Resolutions & Ordinances.*
18. Resolution to Add One Social Worker/Case Manager to the Health and Human Services Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
19. Resolution to Reassign a Social Worker/Case Manager in the Department of Health and Human Services Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
20. Resolution Regarding Changes to the Department of Health and Human Services Table of Organization – Clerk IV Positions. *See action at Item 7 above. See Resolutions & Ordinances.*

21. Resolution Regarding Changes to the Health and Human Services Department Table of Organization – Economic Support Unit. *See action at Item 7 above. See Resolutions & Ordinances.*
22. Resolution Adding A .50 FTE Social Services Aide I Position to the Department of Health and Human Services Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
23. Resolution Regarding Changes to the Health and Human Services Department Table of Organization – Add Criminal Justice Division. *See action at Item 7 above. See Resolutions & Ordinances.*
24. Resolution Regarding Changes to the Department of Health and Human Services Table of Organization – Public Health Planner. *See action at Item 7 above. See Resolutions & Ordinances.*
25. Resolution to Add an Environmental Health Technician to the Department of Health and Human Services-Public Health Division Table of Organization and Increase Licensing Fees. *See action at Item 7 above. See Resolutions & Ordinances.*
26. Resolution Regarding Changes to the Department of Port and Resource Recovery Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
27. Resolution Regarding Reclassification of Community Garden Coordinator Position for the UW-Extension Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
28. Resolution Regarding Deletion of One Highway Crew Position for the Department of Public Works Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
29. Resolution Regarding Changes to the District Attorney's Office Table of Organization – Wage Increase for 4 FTE Legal Assistants.
 - a. Resolution Regarding Changes to the District Attorney's Office Table of Organization – Wage Increase for 4 FTE Legal Assistants. *As Amended by HR after Public Safety Committee mtg. See action at Item 7 above. See Resolutions & Ordinances.*
30. Resolution Regarding Adding a Sergeant/Investigator to the Sheriff's Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
31. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Drug Task Force. *See action at Item 7 above. See Resolutions & Ordinances.*
32. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Mechanic Intern. *See action at Item 7 above. See Resolutions & Ordinances.*
33. Resolution Regarding Increased Hours for the Clerk Typist III Position in the Sheriff's Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*
34. Resolution Regarding Changes to the Sheriff's Department Table of Organization. *See action at Item 7 above. See Resolutions & Ordinances.*

d) Report of Human Services Committee of October 16, 2018 (budget items).

1. Syble Hopp School/Children with Disabilities Education Board - Review of 2019 Department Budget. To approve the Syble Hopp School 2019 budget.
2. Aging & Disability Resource Center - Review of 2019 Department Budget. To approve the ADRC 2019 budget.
3. Veterans' Services - Review of 2019 Department Budget.
 - i. To suspend the rules and hold this item until the arrival of CVSO Jerry Polus.
 - ii. To approve the Veterans' Services 2019 budget.
- 4a. Health & Human Services - Review of 2019 Department Budget.
 - a. To make the following amendment to the Human Services Budget:
 - Increase CTC regular earnings to \$3,462,128, an increase of \$15,848 (Page 141)
 - Increase CTC fringe benefits FICA to \$510,309; an increase of \$1,230 (page 142)
 - Increase CTC Fringe Benefit Retirement to \$440,256; increase of \$1,062 (page 143)
 - Increase CTC Fringe Benefits Workers Compensation Insurance to \$142,763; increase of \$19 (page 142)
 - Decrease in other fringe benefits (health, dental, vision, etc.) of \$7,879
 - Decrease CTC Maintenance Agreement Software to \$209,314; decrease of \$10,280

(page 143)

-Change the Hospital & Nursing Home Administrator Unit Rate to \$52.28 and the Cost to \$109,161 (page 125)

b. To approve the Health & Human Services 2019 budget as amended.

- i. Resolution to Add One Social Worker/Case Manager to the Health and Human Services Department Table of Organization. To approve. See Resolutions & Ordinances.
- ii. Resolution to Reassign a Social Worker/Case Manager in the Department of Health and Human Services Table of Organization. To approve for 2018 & 2019. See Resolutions & Ordinances.
- iii. Resolution Regarding Changes to the Department of Health and Human Services Table of Organization – Clerk IV Positions. To approve. See Resolutions & Ordinances.
- iv. Resolution Regarding Changes to the Health and Human Services Department Table of Organization – Economic Support Unit. To approve. See Resolutions & Ordinances.
- v. Resolution Adding A .50 FTE Social Services Aide I Position to the Department of Health and Human Services Table of Organization. To approve. See Resolutions & Ordinances.
- vi. Resolution Regarding Changes to the Health and Human Services Department Table of Organization – Add Criminal Justice Division. To approve 4 to 1. See Resolutions & Ordinances.
- vii. Resolution Regarding Changes to the Department of Health and Human Services Table of Organization – Public Health Planner. To approve. See Resolutions & Ordinances.

4b. Motion by County Board Member.

- i. Resolution to Add an Environmental Health Technician to the Department of Health and Human Services-Public Health Division Table of Organization and Increase Licensing Fees.
 - a. To approve 4 to 1. See Resolutions & Ordinances.
 - b. To approve the Division of Health and Human Services 2019 budget as a whole.

e) Report of Planning, Development & Transportation Committee of October 9, 2018 (budget items).

1. Register of Deeds - Review of 2019 department budget. To approve and move the Register of Deeds budget on to the full County Board.
2. Planning & Land Services (Land Information, Planning Commission, Property Listing & Zoning) - Review of 2019 department budgets. To approve the Planning & Land Services budget and move to the full County Board.
3. Port and Resource Recovery - Review of 2019 department budget. To approve the Port & Solid Waste budget and move to the full County Board.
 - a. Resolution Regarding Changes to the Department of Port and Resource Recovery Table of Organization. To accept the resolution. See Resolutions & Ordinances.
4. Airport - Review of 2019 department budget. To approve the Airport budget and send it on to full County Board.
5. U.W. Extension - Review of 2019 department budget. To approve the UW Extension budget and pass it on to full County Board.
 - a. Resolution Regarding Reclassification of Community Garden Coordinator Position for the UW-Extension Table of Organization. To approve. See Resolutions & Ordinances.
6. Public Works (Highway, County Roads & Bridges, Facility Management) - Review of 2019 department budget. To approve the Public Works budget and pass it on to full County Board.
 - a. Resolution Regarding Deletion of One Highway Crew Position for the Department of Public Works Table of Organization. To approve. See Resolutions & Ordinances.

ei) Report of Land Conservation Subcommittee of October 9, 2018 (budget items).

1. LAND & WATER CONSERVATION – Review of 2019 department budget. To approve the Land Conservation budget and move to County Board.

f) Report of Public Safety Committee of October 17, 2018 (budget items).

1. District Attorney: Review of 2019 department budget. To approve the District Attorney 2019 budget.
 - a. Discussion and Possible Action re: Budget Neutral Wage Increase for 4 Legal Assistants in the District Attorney's Office. To approve. See Resolutions & Ordinances.
2. Public Safety Communications: Review of 2019 department budget. To approve Public Safety Communications 2019 budget.
 - a) Emergency Management – Review of 2019 department budget. To approve Emergency Management 2019 budget.
3. Medical Examiner: Review of 2019 department budget. To approve Medical Examiner 2019 budget.
4. Sheriff: Review of 2019 department budget. To approve Sheriffs' Department 2019 budget.
 - a. Resolution Regarding Adding a Sergeant/Investigator to the Sheriff's Department Table of Organization. To approve. See Resolutions & Ordinances.
 - b. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Drug Task Force. To approve. See Resolutions & Ordinances.
 - c. Resolution Regarding Changes to the Sheriff's Department Table of Organization – Mechanic Intern. To amend the resolution to increase the LTE Mechanic Intern pay to \$10.00 an hour raising the total annualized budget impact to \$2,522 with an offsetting cut in the amount of \$561.00 to the vehicle gas budget. See Resolutions & Ordinances.
 - d. Resolution Regarding Increased Hours for the Clerk Typist III Position in the Sheriff's Department Table of Organization. To approve. See Resolutions & Ordinances.
 - e. Resolution Regarding Changes to the Sheriff's Department Table of Organization. To approve. See Resolutions & Ordinances.
5. Court System:
 - a. Circuit Court, Commissioner, Probate - Review of 2019 department budget. To approve.
 - b. Clerk of Courts - Review of 2019 department budget.
 - i. To approve.
 - ii. To move the Division of Public Safety 2019 budget on to the County Board.

13. RESOLUTIONS & ORDINANCES:

Administration Committee and Executive Committee

- a) Resolution Regarding the Deletion of the Child Support Specialist-Enforcement in the Child Support Department Table of Organization. Motion at Admin & Exec: To approve.
- b) Resolution Regarding the Addition of a Child Support Specialist-Employment within the Child Support Department Table of Organization. Motion at Admin & Exec: To approve.
- c) Resolution Regarding an Increase to LTE Election Help-Canvasser Wages for the County Clerk's Department Table of Organization. Motion at Admin & Exec: To approve.
- d) Resolution Regarding a Change to the Department of Technology Services Table of Organization – Enterprise System Analyst II. Motion at Admin & Exec: To approve.
- e) Resolution Establishing the Salary of the Brown County Executive (An Elected Official). Motion at Admin: To increase the County Executive's salary by 2.25% each year resulting in approximately \$93,779 for 2019; \$95,889 for 2020; \$98,046 for 2021; and \$100,252 for 2022; Motion at Exec: To approve as presented by Admin.
- f) Resolution Authorizing Use of General Fund for Employee Wage Adjustments. Motion at Admin: To recommend to the Executive Committee for approval.
- fi) Resolution Authorizing Use of General Revenue for Employee Wage Adjustments. Motion at Exec: To amend the title of the Resolution to *Resolution Authorizing Use of General Revenue for Employee Wage Adjustments*; To approve as amended; To amend the resolution as follows: strike the words *and whose salaries are not redlined* in the second whereas; strike the words *and whose salaries are not redlined* in the now, therefore be it

resolved paragraph; and strike the words *for the purpose of cost of living adjustment, and* in the be it further resolved paragraph; To approve as amended 5 to 2.

Executive Committee

- g) Resolution Approving Changes to the Brown County Health Insurance Plan During the 2019 Calendar Year. Motion at Exec: To approve.
- h) Resolution Regarding Adding One .40 FTE Administrative Assistant to the County Board Table of Organization. Motion at Exec: To approve.
- i) Resolution Regarding Changes to the District Attorney's Office Table of Organization – Wage Increase for 4 FTE Legal Assistants. Motion at Exec: To approve.

Education & Recreation Committee and Executive Committee

- j) Resolution Regarding a Change to the NEW Zoo Table of Organization – Zoo Educator. Motion at Ed & Rec and Exec: To approve.
- k) Resolution Regarding Husbandry Assistant for the NEW Zoo Table of Organization. Motion at Ed & Rec and Exec: To approve.
- l) Resolution Regarding a Change to the Account Clerk Position in the NEW Zoo Table of Organization. Motion at Ed & Rec and Exec: To approve.
- m) Resolution Regarding Changes to the Parks Department Table of Organization. Motion at Ed & Rec and Exec: To approve.

Human Services Committee and Executive Committee

- n) Resolution to Add One Social Worker/Case Manager to the Health and Human Services Department Table of Organization. Motion at Human Srvc and Exec: To approve.
- o) Resolution to Reassign a Social Worker/Case Manager in the Department of Health and Human Services Table of Organization. Motion at Human Srvc: To approve for 2018 & 2019; Motion at Exec: To approve.
- p) Resolution Regarding Changes to the Department of Health and Human Services Table of Organization – Clerk IV Positions. Motion at Human Srvc and Exec: To approve.
- q) Resolution Regarding Changes to the Health and Human Services Department Table of Organization – Economic Support Unit. Motion at Human Srvc and Exec: To approve.
- r) Resolution Adding A .50 FTE Social Services Aide I Position to the Department of Health and Human Services Table of Organization. Motion at Human Srvc and Exec: To approve.
- s) Resolution Regarding Changes to the Health and Human Services Department Table of Organization – Add Criminal Justice Division. Motion at Human Srvc: To approve, 4 to 1; Motion at Exec: To approve.
- t) Resolution Regarding Changes to the Department of Health and Human Services Table of Organization – Public Health Planner. Motion at Human Srvc and Exec: To approve.
- u) Resolution to Add an Environmental Health Technician to the Department of Health and Human Services-Public Health Division Table of Organization and Increase Licensing Fees. Motion at Human Srvc: To approve, 4 to 1; Motion at Exec: To approve.

Planning, Development & Transportation Committee and Executive Committee

- v) Resolution Regarding Changes to the Department of Port and Resource Recovery Table of Organization. Motion at PD&T: To accept the resolution; Motion at Exec: To approve.
- w) Resolution Regarding Reclassification of Community Garden Coordinator Position for the UW-Extension Table of Organization. Motion at PD&T and Exec: To approve.
- x) Resolution Regarding Deletion of One Highway Crew Position for the Department of Public Works Table of Organization. Motion at PD&T and Exec: To approve.

Public Safety Committee and Executive Committee

- y) Resolution Regarding Adding a Sergeant/Investigator to the Sheriff's Department Table of Organization. Motion at Public Safety and Exec: To approve.
- z) Resolution Regarding Changes to the Sheriff's Department Table of Organization – Drug Task Force. Motion at Public Safety and Exec: To approve.

- aa) **Resolution Regarding Changes to the Sheriff's Department Table of Organization – Mechanic Intern.** Motion at Public Safety: To amend the resolution to increase the LTE Mechanic Intern pay to \$10.00 an hour raising the total annualized budget impact to \$2,522 with an offsetting cut in the amount of \$561.00 to the vehicle gas budget; Motion at Exec: To approve.
- bb) **Resolution Regarding Increased Hours for the Clerk Typist III Position in the Sheriff's Department Table of Organization.** Motion at Public Safety and Exec: To approve.
- cc) **Resolution Regarding Changes to the Sheriff's Department Table of Organization.** Motion at Public Safety and Exec: To approve.

- 14. **Final Budget Vote and Resolution setting the 2019 Property Tax Levy.**
- 15. **Such other matter as authorized by law.**
- 16. **Closing Roll Call.**
- 17. **Adjournment to WEDNESDAY, DECEMBER 19, 2018 at 6:00 P.M., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.**

Submitted by:



Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

OCTOBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1  Budget Books Distributed	2	3	4	5	6
7	8 Exec Cmte 5:30 pm	9 Land Con/PD&T Budget/Reg Mtg 5:30PM	10 Admin Budget/Reg Mtg 5:00PM	11 Ed & Rec BUDGET Mtg 5:30PM	12	13
14	15	16 Veterans Rec Subcmte 4:30PM Human Srvc Budget/Reg Mtg 6:00PM	17 Mental Health Subcmte 12:00 pm Public Safety Budget/Reg 1pm Board of Supervisors 7:00 pm	18	19	20
21	22 EXEC Budget/Reg Mtg 5:30PM	23	24	25	26	27
28	29	30-Oct	31-Oct Board of Sup Budget/Reg Mtg 9am			

BROWN COUNTY COMMITTEE MINUTES

- Children With Disabilities Education Board (September 18, 2018)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, September 18, 2018

Board Members Present: B. Clancy, L. Franke, J. Jansch, K. Lukens, J. Mitchell, J. Wieland and A. Tran.

Others Present: S. Johnson, C. Maricque, A. Nizzia, K. Pahlow, N. Kohls, F. Scheurer, K. Mathews, K. Hebbard and C. Jensky.

1. Action Item: Call to Order –
B. Clancy called the meeting to order at 3:33PM.
2. Open Forum - None
3. Action Item: Approval of August 21, 2018 Minutes
Motion made by J. Wieland, seconded by J. Jansch, that the minutes from the August 21, 2018 board meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Jansch, seconded by K. Lukens, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
K. Pahlow reviewed the donations. The school year has just begun so we are typically lower this month. The Packer Alumni Association donated a \$5,000 check for Hopp Needs that will be reflexed in donations next month.
Motion made by L. Franke, seconded by J. Mitchell, that the September donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments August 1, 2018 to August 31, 2018 were reviewed and discussed. Expenses are low during the summer months with a higher expenses that were to be expected and budgeted for. These include the Live Network Cameras and Door Stations, ALIO annual support fees and carpet cleaning throughout the building. The Dectron unit had a complete overhaul so we are hoping the ongoing issues will be eliminated. Our new camera system is thru Milestone which is part of the Brown County system.
Motion made by J. Wieland, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending July 31, 2018 were reviewed and discussed. Annual subscription/licenses for the student information systems; Oasys and Infinite Campus were paid out, as well as our agreements with Alio, our financial program, and our staff substitute system, Frontline.
Motion made by J. Jansch, seconded by J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Hiring
There were no hiring recommendations made at this meeting.
9. Action Item: Resignation(s)
Motion made by J. Wieland, seconded by L. Franke, that the Board approved the resignation of Instructional Aide Chris Gallegos. MOTION CARRIED UNANIMOUSLY.

10. Discussion Item: First Reading of the 12.02-Safe Feeding Policy and Rule

K. Pahlow stated that one of her goal this year is to update the Policy Book. We will hold a first reading of a policy as a discussion item with a formal action taking place at the next meeting.

K. Mathews, K. Hebbard and F.Scheurer presented the first reading of the Safe Feeding Policy and Rule 12.02. The purpose of this policy is to set clear guidelines to ensure the safety of the students who eat orally when an unsafe swallow may be suspected. The rule will outline the specific procedures to be taken by designated staff in working with families and medical professionals when a student may be exhibiting signs of an unsafe swallow.

11. Discussion Item: Strategic Planning

Per the Board's directive, K. Pahlow has explored the possibility of facilitating our strategic planning sessions with three organizations. Depending on the facilitator, the process can take as little as 1-2 days and as much as 1-3 years. Board will need to discuss where they would like to begin and how much time they would like to take. Staff and administration would meet before any planning begins.

12. Discussion Item: Administrator's Report

S. Johnson – Director of Special Education and Pupil Services

- Great start to the year out in the district. All new hires and classroom adjustments are working out well.
- Headcount information is coming in from the districts for the first Third Friday count this week. This information includes how much time our students are serviced in the classroom and with specialties. All this information is put into a ratio that determines our cost per student, per district for our general CDEB aide.

A.Nizzia – Principal

- Great start at Hopp. Staff are adjusting to classrooms and have stepped in when needed and really help each other out.
- We have a few staff vacancies and Abbie complimented the staff in their flexibility.
- Some of the furniture from School Specialties has arrived with more coming later this week and in October. Installation of the furniture will begin this week as well.
- School BBQ is October 4th along with the Scholastic Bookfair and Bake Sale.

K. Pahlow – Administrator

- K. Pahlow shared a few events from the Back to School In-service. With one
 - The administration and summer staff team put together a fun video to let our staff know how important they are. The *"You make Dreams Come True"* video is currently running on the TV in the hallway.
 - The final day of in-service included two motivational speakers, Matthew and Mitchell LaBarge. Both speakers have autism and spoke about what it is like for them to grow up with autism and how powerful their family and teachers were in making them successful.
- The staff and administration have new t-shirts and lanyards this year and would like to provide one of each for all Board members.
- We have a few vacancies (both teacher and aide) that we are trying to fill. Everyone is pitching in to make the classrooms run smoothly but are hoping to have all of the interview and hiring wrapped up by the end of the week or early next week.

13. Discussion Item: Parent Organization Report

- The PO currently has a President and Secretary. They continue to look for a Treasurer and Vice-President.
- A parent sent out a survey to parents asking them what they want to see at presented to families of Hopp so we can hopefully help them move forward with planning and increasing membership.

- In November there will be a SIBS workshop at Hopp. This is a workshop for children who have a sibling with a disability. It will consist of an event (swim, SCY), a parent panel, adult siblings sharing their experiences and family bonding.
- K. Pahlow thanked N. Kohls and her family for organizing the 15th Annual Dash For A Splash. It was a beautiful and great day and we appreciate all of the participants supporting our therapy pool through their participation.
- Winter Blast is being planning be February 2019.
- Nuts have been ordered. Tavern League meeting is in October, we are hoping parents can attend and take orders.

14. Executive Session: The Board moved to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) pursuant to employment and compensation at 4:28 PM.

Motion made by K. Lutens, seconded by J. Wieland, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Meeting opened again at 5:50 PM.

15. Action Item: Adjournment

Motion made by J. Mitchell, seconded by L. Franke, to adjourn the meeting at 5:51 PM. MOTION CARRIED UNANIMOUSLY.